

**EXECUTIVE COMMITTEE MEETING MINUTES
FAMILY LAW SECTION, OREGON STATE BAR
September 17, 2025**

Present: Shallon Martin, Chair
Alexander Jones, Incoming Chair
Adam Shelton, Treasurer
Kayla Steindorf, Secretary
Hon. Keri Smith, Past Chair (absent)

Members at Large: Shala Kudlac, Kristi Skalman, John Michael Meyers,
Brittany Berkey, Jessica May, Stefanie Burke

Bar Liaison: Avery Pickard

BOG Contact: John Marandas (absent)

Absent: Patrick Melendy, Amanda Thorpe, Laura Eckstein, Andrew Levine,
Katherine Denning,

Call to Order: The Chair called the meeting to order at 12:03 p.m. The meeting took place via hybrid meeting on Zoom and in person. A quorum was present.

Approval of Minutes: The Minutes of the Family Law Section Executive Committee (FLEC) meeting held in August 2025 were circulated in advance of the meeting. The attendance Brittany Berkey moved to approve the minutes. Adam Shelton seconded the motion. The minutes were unanimously approved, except that Kayla Steindorf abstained.

Treasurer's Report – Adam Shelton

- Adam Shelton reported that the budget deadline for next year is coming up at the end of October for any changes. We are up to date on pages for Sunriver for the conference.

Continuing Business:

1. Conference Subcommittee Update – Kristi Skalman (Chair), Kayla Steindorf, Patrick Melendy, Alexander Jones, Katherine Denning

- Kristi Skalman reported that we have all but three presenters materials, and following up on resumes and CVs from folks. Everything is on track to get everything registered.
- Alexander Jones is working on getting the process for vendors and sponsors invoiced for their payments. Currently, we have at least five vendors and two sponsors. Sponsors may want video capability for the lunch presentations.
- Kristi Skalman will send around the sign-up sheet for volunteer positions at the conference.

- October meeting is usually Saturday morning of the conference at 8:00 a.m. Kristi Skalman will send out the information regarding the location of the meeting.
 - The website has not been updated with conference information for this year. Kristi Skalman will look into getting that updated.
- 2. Awards Subcommittee Update – Brittany Berkey, Adam Shelton**
 - Brittany Berkey reported that David Bean is going to introduce the award winner. Discussion regarding providing application materials for introduction.
 - 3. Legislative Subcommittee Update – Amanda Thorpe, John Michael Meyers**
 - John Michael Meyers reported that there is no update.
 - 4. Family Law Newsletter – Amanda Thorpe, Stefanie Burke, Shala Kudlac**
 - No update was provided.
 - 5. FTR Update – Avery Pickard**
 - Avery Pickard reported regarding the email provided regarding FTR issues; main issue reported as user error.
 - Alexander Jones reports that there are still significant issues playing FTR files on Apple products.
 - 6. Conference Rooms – Patrick Melendy**
 - No update.
 - 7. Conference Vendors – Alexander Jones**
 - No additional update was provided; see conference update.

New Business:

1. Lewis & Clark Law School panel presentation lunch.
2. Election information for next year. It is likely we will have between 5-6 openings that need to be filled.
 - a. Shallon Martin and Alexander Jones will put together the nominating committee.
 - b. Judge Smith's time serving on the FLEC is complete this year.
 - c. Shallon Martin calls for anyone wanting to serve in a particular role for next year.

Adjourn: The meeting was adjourned at 12:31 p.m.

Next Meeting: October 25, 2025, at Sunriver at 7:00 a.m.

Minutes prepared by Kayla Steindorf, Secretary.