

**EXECUTIVE COMMITTEE  
OREGON STATE BAR FAMILY LAW SECTION  
SEPTEMBER 5, 2024 MINUTES**

**Present:** Shallon Halttunen, President Elect  
Alexander M. Jones, Secretary  
Kristi Skalman, Treasurer

**Members at Large:** Kayla Steindorf, Brittany Berkey, Shala Kudlac, Patrick Melendy, and Amanda Thorpe. (Absent: Keri Smith, Adam Shelton, Kacie Bitzenburg, Annelisa Smith, Seth Hantke, Laura Eckstein, and Patrick Melendy).

**Others Present:** Susan Grabe, Oregon State Bar.

**Call to Order.** Shallon Halttunen, President-Elect, called the meeting to order at approximately 12:03 p.m. and the meeting took place via Zoom. A quorum was not present so no voting could take place.

**Approval of Minutes.** We need to vote on the August 2024 meeting minutes at the October 2024 meeting. The October 2024 meeting will take place in person at Salishan on the second day of the conference.

**Continuing Business:**

1. Conference Subcommittee Update – Kayla Steindorf gave an update on the conference preparation. The conference subcommittee is going to be applying for the CLE credits this next week. The brochure, and the links, to register for the conference have gone out. The food menu has been decided upon. There was a discussion about the volunteers from the FLEC needed for the conference.

2. Awards Subcommittee Update – Brittany Berkey. Things are on track for the award ceremony.

3. Conference Location Subcommittee. - Alexander M. Jones. No real update at this time.

**New Business:**

1. Discussed Election Process for Upcoming for FLEC. The members present could not vote on anything, so it was discussed process that would need to be addressed at the next meeting at October at Salishan.

**Next Meeting:** October 12, 2024, in person at Salishan.

**Adjournment of Meeting.** Meeting adjourned at 12:24 p.m.

**Minutes prepared by:** Alexander M. Jones, Secretary to the Oregon State Bar Family Law Section Executive Committee.