

**EXECUTIVE COMMITTEE
OREGON STATE BAR FAMILY LAW SECTION
JANUARY 4, 2024 MINUTES**

Present: Keri Smith, President
Shallon Halttunen, President Elect
Alexander M. Jones, Secretary

Members at Large: Kacie Bitzenburg, Kayla Steindorf, Brittany Berkey, Patrick Melendy, Kristi Skalman, Shala Kudlac, Laura Eckstein, and Amanda Thorpe.

Others Present: Susan Grabe- Bar Liaison

Call to Order. Keri Smith, President called the meeting to order at approximately 12:03 p.m. The meeting took place via Zoom. A quorum was present.

Approval of Minutes. The Minutes of the Family Law Section Executive Committee (FLEC) meeting held December 7, 2023, were circulated in advance of the meeting. Patrick Melendy moved to approve the Minutes; Shallon Halttunen seconded. Motion passed unanimously. (Amanda Thorpe Shala Kudlac and Brittany Berkey abstained).

Treasurer's Report. Samantha Benton was is not present but emailed a statement out prior to the meeting. Keri Smith gave a brief report on the conference payments- Samantha is going to handle the first payment to Salishan in the coming weeks.

Continuing Business:

1. Conference Subcommittee Update – Kayla Steindorf: Payment not made by year end but Salishan is fine with new deadline. No movement on the conference yet because no committee has been assigned. First meeting for new conference committee should be this month.

2. Awards Subcommittee Update – Brittany Berkley (committee members: Brittany Berkley, Kristi Skalman, Adam Shelton): No report at this time.

3. Legislative Subcommittee Update – Amanda Thorpe (committee members: Amanda Thorpe, Shala Kudlac, Kacie Bitzenburg, Annalisa Smith): No report at this time.

4. Family Law Newsletter - Amanda Thorpe: Still have multiple people interested, asked for a writing sample from applicants, need to follow up. Samantha will likely have more information at the next meeting.

5. Conference Location Subcommittee – Kacie Bitzenburg (committee members: Kacie Bitzenburg, Alex Jones, Shala Kudlack, Pat Melendy, Amanda Thorpe): Both Salishan and Sunriver are interested in business in 2025. We are settled in 2024 at Salishan. New locations forthcoming.

New Business:

Establishing New Sub Committees:

1. Conference Subcommittee: Conference Chair- Kayla Steindorf (Chair). New committee members: Shallon Halttnunen, Kristi Skalman, Shala Kudlac, and Hon. Erin Fennerty.

2. Awards Subcommittee: Brittney Berkley, Kristi Skalman, and Adam Shelton staying on as subcommittee members.

3. Legislative Subcommittee: Amanda Thorpe, Shala Kudlac, Kacie Bitzenburg, are staying on as subcommittee members. Laura Eckstein was added as a new member to the subcommittee. In the future the FLEC needs to evaluate whether or not this needs to continue to be a subcommittee based on the new limitations from the Oregon State Bar.

4. Conference Location Subcommittee: Kacie Bitzenburg, Alexander Jones, Shala Kudlack, Pat Melendy, and Amanda Thorpe are staying on as subcommittee members.

Website Subcommittee- The forming of this committee was tabled as nobody volunteered. Revisit next meeting.

Next Meeting: February 1, 2024 at noon.

Adjournment of Meeting. Meeting adjourned a 12:17 p.m.

Minutes prepared by: Alexander M. Jones, Secretary to the Oregon State Bar Family Law Section Executive Committee.