

**EXECUTIVE COMMITTEE  
OREGON STATE BAR FAMILY LAW  
SECTION DECEMBER 5, 2024 MINUTES**

**Present:** Honorable Keri Smith, President  
Shallon Martin, President Elect  
Alexander M. Jones, Secretary  
Kristi Skalman, Treasurer

**Members at Large:** Kayla Steindorf, Brittany Berkey, Patrick Melendy, Shala Kudlac, Kacie Bitzenburg, and Adam Shelton. (Absent: Amanda Thorpe, Shala Kudlac, Annelisa Smith, and Laura Eckstein)

**Others Present:** Susan Smith, Oregon State Bar

**Call to Order.** Hon. Keri Smith, called the meeting to order at approximately 12:07 p.m.. and the meeting took place via Zoom. A quorum was present.

**Approval of Minutes.** Approval of meeting minutes for October 2023, Patrick Melendy moved to approve the minutes, Shallon Martin seconded, the vote was unanimous in the approval. Meeting minutes November 2024, Adam Shelton moved to approve the minutes, Kristi Skalman seconded, Brittany abstained, the vote was unanimous in the approval. The FLEC agreed to allow the Secretary to correct scrivener's errors on some prior minutes and update those on the website.

**Continuing Business:**

1. Treasure Report - Kristi Skalman. Notice of the waiver of the two year carry over was approved yesterday by the Bar. Confirmed again that the initial deposit for Sunriver was paid.

2. Conference Subcommittee Update – Kristi Skalman. Currently in the brainstorming stage of thinking about topics for the conference speakers.

3. Awards Subcommittee Update – Brittany Berkey. Nothing to report.

4. Legislative Subcommittee Update. No one was present.

5. Family Law Newsletter. Nothing new to report at the moment.

6. Conference Location Subcommittee - Alexander M. Jones. It was agreed to check in with subcommittee again in October 2025 as we are set for the next two conferences and there would be no need for updates until after the October 2025 conference.

**New Business:**

1. **Civics Learning Project Donation.** Hon. Keri Smith presented information on the donation being requested. Patrick Melendy made motion to donate \$500.00, Brittany Berkey seconded, vote was unanimous in the approval. Kristi Skalman will handle the paperwork.

2. **Officer Slate.** Things are moving forward on time.

**Next Meeting:** January 2, 2025, via Zoom. Later moved to January 9, 2025, via Zoom.

**Adjournment of Meeting.** Meeting adjourned at 12:19 p.m.

**Minutes prepared by:** Alexander M. Jones, Secretary to the Oregon State Bar Family Law Section Executive Committee.